

# North Lake College - Division of Career & Community Education Registration Form

## Student Information

New Student      Social Security Number       -   -

Existing Student      Student I.D. Number   

Name (Last, First, MI): \_\_\_\_\_

Date of Birth            Gender     Male     Female

Address: \_\_\_\_\_ Apt No: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal: \_\_\_\_\_

Home Phone: (    ) \_\_\_\_\_ Work Phone: (    ) \_\_\_\_\_ Ext.: \_\_\_\_\_

**Ethnicity**

- |   |   |   |
|---|---|---|
| 1 <input type="checkbox"/> White, Non Hispanic    | 2 <input type="checkbox"/> Black, Non Hispanic                | 3 <input type="checkbox"/> Hispanic, Mexican American |
| 4 <input type="checkbox"/> Asian/Pacific Islander | 5 <input type="checkbox"/> American Indian/<br>Alaskan Native | 6 <input type="checkbox"/> Non Resident Alien/Foreign |
| 0 <input type="checkbox"/> Other/Unknown          |   |   |

## Course Information

Course Number	Section	Title	Start Date

## Payment Information

Cash     Credit Card     Billing Letter\*     Check    Drivers License                  State: \_\_\_\_\_

Credit Card Number                         Exp. Date    /    /

\*If your employer is paying for classes, an original billing letter on company letterhead should be mailed or hand carried with completed Registration Form to North Lake. The letter must include the Student Name, Social Security Number, Class Name, Course Number and an authorization to bill for fee, with exact amount of fee indicated; letter must be signed by authorized company official.

**REFUND POLICY:** Refunds of 100% will be made if requested prior to the first scheduled class meeting. A refund of 80% is allowed if requested before the second class meeting. Should the College cancel a class, a 100% refund will be issued.

## For Official Use Only

Financial Semester:  
 F      CCE Staff: \_\_\_\_\_  
 Sp      Date: \_\_\_\_\_  
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