



Job Description

Job Title: Clinical Dentist

JTC: AQW

Salary Range: E09

FLSA: Exempt

Since 1965, we have served more than 3 million students. Dallas County Community College District (DCCCD) is one of the largest community college systems in the state of Texas, which includes seven independently accredited colleges located around the Dallas/Fort Worth area.

POSITION SUMMARY

Responsible for supervisory, diagnostic, consultations, emergency management and referral services at the El Centro College dental hygiene clinic. Serve as an educator to the students and as a facilitator to the faculty of the dental hygiene program.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

The ability to serve as a leader and educator and develop strategic planning and execution of the daily operations of the clinic and comply with District policies and procedures. Knowledge to provide dental health education through the training of students.

The ability to identify and provide training resources to team members. Evaluate and manage current models of oral health care management and delivery. The ability to lead individuals to achieve the organizational vision, mission, and goals and to provide an inclusive, diverse workplace that fosters the progress of others. The capability to provide coaching and educational counseling to students.

The ability to create a positive working relationship with students, faculty, staff, community clinics, local dentists, and pharmacists and ensure comprehensive patient care is promoted. Must be able to prioritize and handle multiple tasks in a timely and efficient manner; uses independent judgment and discretion when responding to internal and external requests for information.

Must have the experience to treat and diagnose dental disease and able to articulate with the student the identification of dental materials, the use of diagnostic tools and referral determination. The ability to critically analyze the complex medical history as it relates to comprehensive dental hygiene treatment and determines the risk factors and treatment limitations. A strong sense of ethics and the ability to act with integrity.

Analyze and evaluate the instructional programs to meet the future needs of the students, community and employer requirements, and recommends changes to upgrade existing programs. Must have strong interpersonal and communication skills to present a variety of material and resources for the purpose of conveying information to a diverse population. The ability to provide quality customer service.

PHYSICAL REQUIREMENTS

Normal physical job functions performed within a standard office environment. Reasonable accommodations may be made to individuals with physical challenges to perform the essential duties and responsibilities.

MINIMUM KNOWLEDGE AND EXPERIENCE

Must possess a current Dental license in good standing issued by the State of Texas. Proven documentation of current continuing education in the field of dentistry and documentation of educational methodology. Must be credentialed for nitrous oxide/oxygen sedation and CPR certified. Official transcripts are required. Must have valid driver's license. *** Will be subject to a criminal background check. Some positions may be subject to a fingerprint check. ***

ESSENTIAL DUTIES AND RESPONSIBILITIES

Responsible for leading the successful development, implementation and operation of the El Centro dental hygiene clinic. Oversee all components of the program, local partnerships, the measurement and evaluation of the system, and comply with local, state, and federal regulations including OSHA and HIPAA. Identify strategic opportunities to create a sustainable program within a community college setting.

Responsible for examination, diagnosis, treatment planning and referral for every patient. Reviews and grade radiographs (x-rays) and take full responsibility for the dental hygiene faculty and dental hygiene students practicing under his/her license. Maintain accurate and complete patient records in a confidential manner.

Must build and maintain a positive, patient-focused relationship with the students, and prepare the student for entry into the workforce. A professional relationship must be developed with referring community clinics, local dentists, and pharmacists to ensure comprehensive patient care is promoted. Regularly improves the professional skill set through continued training and development to stay abreast of new technology.

Obtain and interpret patient and medical data including a thorough intra/extra oral examination and use these findings to accurately assess and manage all patients. Apply quality assurance, assessment, and improvement concepts. Formulate a comprehensive diagnosis treatment and/or referral plan for the management of patients. Apply ethical and legal standards in the provision of dental care. Utilize critical thinking and problem-solving skills.

Engage with faculty in appropriate educational discourse in the interpretation of clinic policies and procedures, current dental methodologies and educational strategies. Apply appropriate interpersonal and positive communication methods when interacting with the dental hygiene students, patients, faculty, and staff from a diverse community.

Supervise four (4) or more full-time employees.

Performs other duties as assigned.



The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job and shall not be construed as a declaration of the total of the specific duties and responsibilities of any particular position. Incumbents may be directed to perform job-related tasks other than those specifically presented in this description. Position requires regular and predictable attendance.